Welcome / Fáilte
We are really looking forward to welcoming you to Dublin for the Librarians’ Information Literacy Annual Conference (LILAC) 2016 at University College Dublin (UCD).

Directions – O’Brien Centre for Science
The conference will be held in the UCD O’Brien Centre for Science (East entrance) which is facing the main lake on the Belfield campus.


A Belfield Campus visitor map is also available: http://www.ucd.ie/maps/

Arriving by Bus, Aircoach or Taxi

Aircoach - Delegates arriving by Aircoach from Dublin Airport should travel on Aircoach (Route 700, Leopardstown/Sandyford) and disembark at the N11 UCD slip road (opposite UCD).

Bus - From the main campus entrance, follow signs to the O’Brien Centre for Science. Please note that Dublin Bus number 145 and 46A also stop at the UCD slip road stop (these buses do not enter the campus). Delegates arriving by Dublin Bus onto campus (Bus number 39A), please follow signs to the O’Brien Centre for Science.

Taxi - If arriving by Taxi, please ask your driver to use the N11 entrance and drop you off at the UCD collection/drop off point which is the carpark behind O’Reilly hall - building 47, grid ref: C7 on the map: http://www.ucd.ie/maps/2014/UCD_Map_October_2014.pdf.

Driving to UCD
If you are intending to drive to UCD please use the N11 entrance. You will need to register for a parking permit in advance. The parking permit allows you to search for a parking space, it does not guarantee that a space will be available. All commuting details can be found at: http://ucdestates.ie/commuting/. When you have registered for the parking permit, please park in one of the UCD Permit holder carparks. Clamping is in operation in UCD. Please see the UCD Permit Parking - Event Parking Application section at the end of this
document for important instructions on registering for permit parking. For any queries, please email James.Molloy@ucd.ie

Venues

Registration: The registration desk will be open in the foyer of the O'Brien Centre for Science:
Monday 21\textsuperscript{st} March 9:30am-12:45pm
Tuesday 22\textsuperscript{nd} March 9:15am-9:45am (day delegates)
Wednesday 23\textsuperscript{rd} March 9:15-9:45am (day delegates)

We will provide you with a conference pack and programme (located in your lanyard).

A cloakroom will be available near the registration desk. Please take note of the opening times for the cloakroom.

All catering (coffee/tea breaks, lunch), sponsors displays, and poster exhibition will take place in the O'Brien Centre for Science. All of the keynote addresses will also take place in the O'Brien Centre for Science (Accenture theatre). Please note food and drink are not allowed in any of the rooms in this building.

Most lectures and parallel sessions will also take place in the O'Brien Centre for Science. The one exception is for Parallel Session 1 on Monday 21\textsuperscript{st} at 10:00 and 11:05 (PC Cluster), which will take place in the Health Sciences Library, Information Skills Room.

Parallel Sessions
It will be possible to sign-up to any sessions which still have places available upon arrival at the Conference. The sign up boards will be located near the registration desk.

Programme
Please check the LILAC Conference web site for the most up-to-date programme.

UCD Library Tours
Tours of the
• James Joyce Library
• Health Sciences Library
• Archives

will be available. Places are limited. Signup sheets for these tours will be available at the registration desk.
WiFi Access
Wireless Internet access is available campus-wide. There are two networks you can connect to; Eduroam and UCD Wireless. If you do not have an Eduroam username and password then you can use the UCD WiFi. Details will be provided at Registration.

Explore Dublin
See the LILAC Conference website for things to do in Dublin.

Social Events

Please remember to bring your tickets required for social events (Network Evening + Conference dinner).

Networking evening – Monday 21st March

Chester Beatty Library (ticketed event) 19.00 – 21:00
On Monday 21st the networking evening will be held at the Chester Beatty Library in the grounds of Dublin Castle. Food (savoury bowl food, savoury and sweet canapés) and drink will be provided. Please note food and drink are not permitted in the exhibition areas.

LGBT Gathering (no ticket required)
On Monday 21st from 21:30 an LGBT gathering will take place in the George Bar, all welcome.

Conference dinner - Tuesday 22nd March

Conference dinner (ticketed event)
The conference dinner will be on Tuesday March 22nd from 19:30 at the Royal Hospital Kilmainham. After dinner we will present the conference awards and there will be music/dancing until 23:30. Smart /dressy attire is recommended.

Transport to the event:
Coaches will be collecting delegates from the following locations only:
The Talbot Hotel, Stillorgan – 18:20 (sharp)
The Radisson Hotel St. Helens, Stillorgan – 18:30 (sharp)
If you choose to travel to the venue yourself by taxi, ask for the Royal Hospital Kilmainham, Military Road entrance, East Archway drop off.
Transport from the event:
Coaches will leave the venue at 23:30 (sharp).
The first drop off will be in Dublin city centre (you will then be able to get a taxi), the coaches will then drive on to two more stops; the Radisson Hotel St. Helens, Stillorgan and finally the Talbot Hotel, Stillorgan.

Twitter/Facebook
Follow @LILAC_conf or tweet to #lilac16, or "Like" us on Facebook.

Getting your gamehead on
This year we have created some playful activities you can choose to participate in. An overview of some of the activities to look out for will be provided to you at the conference. To get you started there is a suggested activity at http://www.lilacconference.com/lilac-2016/the-lilac-game.

Delegate list
There will be a list of delegates available in your conference pack. It will include delegate names and organisations.

Photography
Please note that photographs will be taken by a designated LILAC photographer throughout the conference. These photos may appear on the LILAC website or in other forms of conference publicity.

Campus Facilities
There are bank ATMs, a pharmacy and a student union shop on campus.

Taxis
If you are booking a taxi, the UCD collection/drop off point is the carpark behind O’Reilly hall, which is building 47, grid ref: C7 on the map: http://www.ucd.ie/maps/2014/UCD_Map_October_2014.pdf.

There are several local taxi companies you can chose from.
Cab2000: phone +353 1 8900900
Stillorgan Taxis: phone +353 1 2800444
Blackrock Taxis: Phone +353 1 2889911
Lynk Taxi: phone +353 1 8202020

Alternatively, download one of the local taxi apps: Hailo app OR Uber

We hope you have a wonderful time in Dublin with us and really enjoy the conference.
UCD Permit Parking - Event Parking Application

Dear Attendee

A UCD Voucher Parking Permit only allows you to search for a parking space on campus. It does not guarantee that a space will be available when or where you want it. A UCD Voucher Parking Permit is not valid in the paid hourly car parks, or UCD Sports & Fitness marked spaces.

The voucher code for attendance to the LILAC conference on the 21st to 23rd March is LIL213

How to apply for a temporary UCD Parking Permit using a Voucher code

Step 1. Go to https://parkingpermit.ucd.ie/
Step 2. Create profile by following the on-line steps.
Step 3. Input your voucher code

For further guidance, please see video tutorial attached and written instructions below.

Before you start make sure you have to hand the following pieces of information:

- Mobile phone
- Car registration number

Please ensure:

- You have read the terms and conditions and the associated UCD Parking Regulations before bringing any car onto campus
- The details of your UCD Parking Permit are accurate.
- Always comply with the UCD Parking Regulations when parking a car on campus
- Check local car park signage for specific arrangements or changes
Instructions and Tutorial Video

- On your browser visit [https://parkingpermit.ucd.ie](https://parkingpermit.ucd.ie)
- Click the “New User?” button, enter your mobile number & click “Send SMS”
- The browser will move to the next screen and you receive a six digit validation code.
- Enter the code and click “Validate Code”
- On the next page, enter & confirm a password of your choosing and then click “Save”
- Click to return to the login page and enter the login details you chose (your mobile number & password)
- Once logged in click “Purchase Permit” on the LHS and then tick the “Use voucher code” box
- Enter your voucher code and select the option displayed.
- On the next page enter your vehicle reg. number, the start time in the displayed fields, accept the T&Cs & click “Continue”
- On the next page enter your details in the requested fields and click “Submit”
- On the next page, confirm your details as displayed and click “Place order”
- This completes the order. Finish your session by clicking “Log out”

Please click on video tutorial below for demo.